



OLNEY  
FARMERS & ARTISTS  
MARKET

**SPRING 2018 ARTIST GUIDELINES AND APPLICATION FORM**  
**Sunday, May 13, 2018 through Sunday, November 4, 2018**

**Guidelines For Entry:** Artists must be juried to participate in the Olney Artist Market and should have a working email address. Contact Janet Terry (see below) to make arrangements for jurying. The Market has the right to re-jury artists.

**PLEASE NOTE:** All new vendors must submit a \$25 non-refundable Application fee.

**Market Operation:** The Olney Farmers and Artists Market opens Sunday, May 13, 2018. We plan to operate through Sunday, November 4, 2018. Hours of operation will be 9:00 a.m. until 1:00 p.m. Once accepted by the Market, artists may participate for the remainder of the season and need not re-apply until the next season. Application may be received via email, mail or in person. Vendors must apply for the 2018 season by March 31, 2018. We encourage earlier return if possible.

**Location:** MedStar Montgomery Medical Center Thrift Shop Grounds, Prince Philip Drive & Route 108, Olney, Md.

**Mail to:** Olney Farmers & Artists Market, P. O. Box 1787, Olney, MD 20830-1787

**Contact:** Janet Terry 202-257-5326, [jterrymarket@gmail.com](mailto:jterrymarket@gmail.com)

**Applications for Entry Must Include:**

- Artist Vendor form (either mail or download from our website, [olneyfarmersmarket.org](http://olneyfarmersmarket.org), filled out and signed. **If you have sold at the market before, this is all that's necessary (along with your check).** We reserve the right to re-jury artists' work. All re-jurying must be done in person.
- Samples of work should only be submitted if they are small, easily transported and not breakable. Otherwise quality images are preferred, either printed or on a CD (please save all images as JPEG files).
- An image or drawing and detailed description of the proposed display.

Please note that Jewelers may be rotated to allow for an additional available spot.

**Criteria for Selection:**

- Preference will be given to unique, hand-crafted artwork or uncommon media in the context of an open-air market. Please do not submit pre-fabricated, commercially purchased work.
- Preference will be given to creatively designed display booths (display booth area no larger than 10' x 10'). While the artwork is very important, the overall creative atmosphere and appearance of the market is even more so. Suggestions to diversify display include: varied heights of display elements, creative re-use of architectural pieces, such as doors and windows, wooden crates, bright colors, etc.
- Professionalism of application for entry, including samples/images of artwork and display proposal.

**General Information:** The first market day of the 2018 season will be Sunday, May 13th.

**Cost:** \$30 per Sunday, payable in advance. Artists are not expected to appear every week, but should arrange their market days in advance with jewelry coordinator. Checks and Cash only. **Checks should be made payable to Olney Farmers Market.** Maryland Sales Tax laws must be followed.



# OLNEY FARMERS & ARTISTS MARKET

*The Artist grants the Market permission to use information and photos that the Artist has submitted, and any photos taken while exhibiting at the Market, in ads, print and web-based guides distributed to the public for the purpose of promoting both the Market and Artist.*

**Canopy:** Each vendor will provide his or her own 10' x 10' canopy, **with weights of at least 25 pounds per tent leg, no matter what the weather. Anyone with inadequate weights may be asked to leave. This is a safety issue. Each vendor will also display a neat, legible sign identifying the business.**

### **Terms and Conditions:**

- Artists shall conduct themselves in a professional manner. We reserve the right to impose a fine for unprofessional behavior.
- Artists are expected to be completely set up before the Market opens, and **MUST** remain on premises during the entire duration of the market day, unless the Market closes due to bad weather.
- Artists are only allowed to sell items formally approved by the Market Manager or review committee.
- Artists must comply w/ all federal, state and local regulations.
- Artists will confine all material to assigned space.
- Artists will not approach a customer viewing another artist's display.
- Artists will not use profanity or become physically abusive.
- Artists is responsible for behavior of family and friends.
- Artists may not 'hawk' their wares (in an aggressive manner).
- Vendors must provide garbage receptacles for any waste generated by their wares, and remove their own garbage from the market. Receptacles provided by the Market are intended for the use of our customers and guests. Hospital Thrift Shop trash receptacles are **NOT** for our use.
- There is no smoking at the market.
- Artists whose products (scents and sounds) may have an impact beyond confines of booth must be sensitive to impact on others—and remove those products if asked to do so.
- Vendors must notify Market management 1 week beforehand, if they plan to be absent, except in case of a sudden emergency. Anyone with 3 unexplained absences may be asked to leave.
- Vendors must move vehicles to one of the parking lots after unloading. Only Farmers are permitted to keep their trucks behind their stall. Exceptions are on a case by case basis.
- Space reservations will be held until 30 minutes before Market opening. After that time, we have the right to fill the spot.
- All vehicles must maintain a speed of no more than 10 mph on premises. No driving during Market hours.
- No pets are allowed. **Montgomery County law prohibits the use of Styrofoam.**
- No refunds.

### **Termination:**

The Market reserves the right to terminate the agreement at any time. All terms and conditions shall survive termination.



**OLNEY**  
FARMERS & ARTISTS  
MARKET

**2018 Olney Artists Space Rental Agreement**

**ARTIST'S INFORMATION:**

**Name:** \_\_\_\_\_

**Business Name:** \_\_\_\_\_

**Maryland Tax ID Number:** \_\_\_\_\_

**Media to be Sold:** \_\_\_\_\_

**Address (City, State, Zip):** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Website:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_

**Short description of items to be sold:** \_\_\_\_\_

**Price range:** \_\_\_\_\_

**Planned Dates of Participation at Olney Farmers & Artists Market:**

**The following persons are designated the artist's employee/agent/representative:**

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

I agree to abide by the terms and conditions set forth herein for participation as an approved Artist in the Market.

**Artist's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Please Make Checks payable to *Olney Farmers Market*.**