



OLNEY
FARMERS & ARTISTS
MARKET

2017 FARMER/PRODUCER GUIDELINES AND APPLICATION FORM
Sunday, May 14, 2017 through Sunday, November 5, 2017

Market Operation: The Olney Farmers and Artists Market opens Sunday, May 14th. We plan to operate through Sunday, November 5th. Hours of operation are 9:00 a.m. until 1:00 p.m. Once accepted by the Market, vendors may participate for the remainder of the season and need not re-apply until the next season. Applications may be received via email, mail or in person.

PLEASE NOTE: All new vendors must submit a \$25 non-refundable application fee. Returning vendors must apply for the 2017 season by March 31, 2017. We encourage earlier return if possible. Farmers are expected to attend every Sunday for the entire season. Please notify us if you expect to miss a market day.

Location: MedStar Montgomery Medical Center Thrift Shop Grounds, Prince Philip Drive & Route 108, Olney, Md.

Cost: \$350.00 per space, for the season (about 10 wide x 20 deep, with vehicle). Checks, cash, or PayPal only. Checks should be made payable to **Olney Farmers Market**. Unless prior arrangements are made, full payment must be received by May 7th. Vendors must comply with Maryland Sales Tax laws.

Mail to: Olney Farmers & Artists Market, P. O. Box 1787, Olney, MD
20830-1787 **Contact: Janet Terry 202-257-5326, jterrymarket@gmail.com**

Canopy: Each vendor will provide their own 10' x 10' canopy, **with weights of at least 25 pounds per tent leg, no matter what the weather. Anyone with inadequate weights may be asked to leave. This is a safety issue. Each vendor will also display a neat, legible sign identifying the business.**

Terms and Conditions:

- Vendors must conduct themselves in a professional manner. We reserve the right to impose a fine for unprofessional behavior.
- Vendors are expected to be completely set up before the Market opens, and **MUST** remain on premises during the entire duration of the market day, unless the Market closes due to bad weather.
- Vendors must comply with all federal, state and local regulations.
- Vendors will confine food to assigned space.
- Vendors are responsible for conduct of family and friends.
- Vendors may not 'hawk' their wares.
- Vendors must provide garbage receptacles for any waste generated by their wares, and **MUST REMOVE THEIR OWN GARBAGE** from the market. Receptacles provided by the Market are intended for the use of our customers and guests. Hospital Thrift Shop trash receptacles are **NOT** for our use.
- There is no smoking of any kind at the Market.
- Vendors must notify Market management 1 week beforehand if they plan to be absent, except in case of sudden emergency. Anyone with 3 unexplained absences may be asked to leave.
- Space reservations will be held until 30 minutes before Market opening. After that time, we have the right to fill the spot.



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- All vehicles must maintain a speed of no more than 10 mph on premises. No driving during Market hours. Leaving early requires permission and an escort from Market personnel.
- No pets are allowed.
- **NEW Montgomery County law prohibits the use of Styrofoam.**
- Vendors must comply with all Montgomery County Health Laws. The Market can provide contact information and guidance, if needed.
- Sorry, no refunds.



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2017 OLNEY FARMERS MARKET FARMER/PRODUCER APPLICATION

Name of Grower: _____
Name of Farm: _____
Mailing Address: _____
City, State, and Zip Code: _____
Phone: _____ Cell: _____
Email: _____

Type Of Farm:
Dairy/Cheese Flowers/Plants Baked Goods
Eggs/Poultry Vegetables Producer Cider/Sauces/Jam
Fruits/Honey Meat (type) Other (specify) _____

Agricultural Practices:
Certified Organic: Certified by: _____ (attach copy of certification)
Integrated Pest Mgt. Other:
Sustainable: No till:

Market hours for public: Bell ringing - 9:00 AM opening & 1:00 PM closing. No sales prior to bell ringing; all vendors must stay until closing bell.

Total space(s) needed: Each lot is 10' wide x 20' deep _____ (Assigned site(s) each market season.)

Fee to be paid by May 7th
2017 season May 14, 2017 – November 5, 2017 **\$350.00** per 10'x20' space. Application due by March 31, 2017 — first come, first serve!

Mail to: Olney Farmers Market, P. O. Box 1787, Olney, MD 20830-1787
Website: www.Olneyfarmersmarket.org
Questions: Call Bobbi Espinoza, (H) 301-570-5567 or (C) 301-580-8741

Termination: The Market reserves the right to terminate the agreement at any time.

Signature of applicant: _____
By signing this application I certify that this farm/company produces all goods sold at my stand. I further certify and submit copies of my liability insurance policies in good standing. Incomplete applications will not be processed.

Staff/Employee Information: Please list all employees (if any) who will be working at the market for you. Copy this page if necessary.

Location: Please tell us how to find your farm/plant for site visits



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Crop/Product Planning:

Please use the following chart to give us an idea of what crops or plants you plan to bring to market, and what the harvest period for each crop might be. Group similar items together (greenhouse, field crops, fruit, eggs, meat, honey, etc.). Add in labels or titles for each group if it seems helpful.

Name of Crop or Product Harvest or Production Season: